# South Plains College
# Course Syllabus: ENGL 1302

**Instructor:** Joseph Fly

**Office:** 2022 (Lubbock Downtown Campus)

**Phone:** 806.716.4634

**Email:** jfly@southplainscollege.edu

**Office Hours**:
Mon   4:30 - 5:30, 8:15 - 9:15
Tue.   4:00-6:00
Thur.  4:30 – 5:30; 8:15 - 9:15
Fri:     8:30 – 10:30

**Course Number:** English 1302- 151, 154, 156

**Course Title:** Composition II

**Course Description:** This course is a continuation of ENGL 1301 and an intensive practice in the strategies and techniques for developing researched-based expository and persuasive texts, along with an introduction to literature. The course emphasizes effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of a sampling of various texts; evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. **Prerequisite:** ENGL 1301

**Course Purpose:** English 1302 has a two-fold purpose: it encourages critical writing by introducing the students to research and writing from sources, and it introduces the students to the study of literature, including short stories, drama, and poetry.

**Grade Calculation:**
- Quizzes & Assignments – 100 points
- Discussions—300 points
- First Research Paper - 100 points
- Second Research Paper Outline – 100 points
- Second Research Paper Rough draft – 100 points
- Second Research Paper Final Draft – 200 points
- Final exam – 100 points
- TOTAL          1000 points

**Required Textbooks (print or ebook):**

1. *Norton Introduction to Literature*, Shorter 13th edition, edited by Kelly J. Mays
   **Print textbook ISBN: 978-0-393-66494-2**
        **OR**
   **Ebook ISBN: 978-0-393-69117-7**

**Technology Requirements:**
1. **SPC username and password:** email helpdesk@southplainscollege.edu or call the SPC Help Desk at 806-716-2600 for help with your username/password
2. **SPC student email access:**

- o **SPC Student Email Account:** If you haven't already, you must go ahead and activate your SPC student email account. Not only will you need access to your SPC email account to receive TURNITIN digital paper submission receipts for our class, but you must use it to communicate with me.
    - Your SPC Email address is: **yourSPCusername@southplainscollege.edu** (ex. jsmith1234@southplainscollege.edu).
    - Your student email password is the same as your Blackboard password. If you need help, call the SPC Help Desk at 806-716-2600.
    - Check with the SPC Help Desk for assistance: 806-716-2600.
3. **Reliable access to a computer and reliable internet service:**
    - o Open computer labs are available free to students with an SPC I.D. on all SPC campuses (Levelland, Reese, Lubbock, Plainview).
    - o Computer or internet connection problems may occur for you at some point this semester. **Understand that it is your responsibility to find alternate computers you may use to submit your work on time**. Find your alternate resources **now;** do not wait until you suddenly need them.
4. **Blackboard:** grades, assignments, quizzes, videos, and many other resources for this class are accessed through the Blackboard learning management system. Use your SPC credentials to log in here: https://southplainscollege.blackboard.com
5. **Office 365: Word and PowerPoint**: You are required to use Microsoft Word to create papers for this course. As a member of the SPC community, you have <u>free access</u> to Office 365. Office 365 provides free online access to Microsoft Word, Microsoft Excel, Microsoft PowerPoint, and 1TB of free online storage with Microsoft OneDrive. You can use Office 365 online or download for free and install to your PC, Mac, or mobile device.
    - o To access Office 365 for free as an SPC student, go to https://www.office.com and sign in with the following credentials: SPCusername@southplainscollege.edu and your SPC password.
    - o You can then click the link for the individual application you want to use online, or click the install office link towards the top right to install the application to your computer.
6. **Adobe Reader:** Available to download <u>free</u> from this website: http://www.adobe.com/products/reader.html

**Computer Help:** need help with your computer, laptop, email address, username/password?
- helpdesk@southplainscollege.edu
- 806-716-2600

**Ebook Help:**
- Norton Help: https://wwnorton.com/help
- TexBook Information (Inclusive Access): https://www.southplainscollege.edu/texbook.php

- TexBook Help: https://solve.redshelf.com/hc/en-us
- SPC Bookstore: tfewell@texasbook.com or agamble@texasbook.com

**Blackboard Help:**
1. **Get Help by Email:** blackboard@southplainscollege.edu
   - Be sure to include your full name, your instructor's name, the course and section you are enrolled in, and a detailed description of the problem.
   - The blackboard@southplainscollege.edu account is monitored from 8:00 a.m. – 10:00 p.m., Monday – Sunday.
   - You can expect a response within 24 hours by email; however, the average response time is less than one hour.
2. **Get Help by Phone**: 806-716-2180 (available between 8 AM and 4 PM Monday through Friday, except on holidays)
3. **Get Help Online:** click on the Help link listed in the Blackboard course menu.

**Course Syllabus and Organization:**
- This syllabus is available on the **Syllabus** page in our Blackboard course.
- The course is organized into fifteen weeks, plus the week of final exams.
- Each course week runs from 9:00 AM Monday to 11:55 pm Thursday, when most work is due.  You are welcome to get ahead by working on weekends for the upcoming week.

**Assignment Deadlines:** The weekly assignment deadline is **Thursday at 11:55 pm** unless otherwise noted.  *Discussion posts are due throughout the week.*
**Supplies:**  Access to computer with printer and Internet access

**Core Curriculum Objectives addressed:**
- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.

**Student Learning Outcomes:**  Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Apply critical thinking to the study of literature and write essays which demonstrate that critical thinking.
5. Use edited American English to write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.

6.  Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)
7.  Read and view videos of works of literature; analyze the use of literary devices (plot, point of view, theme, characterization, setting, symbolism, tone, etc.); participate in class discussions of the readings; and be tested over their understanding of the readings and lectures through quizzes, examinations, and/or written assignments.

**Student Responsibilities:** Students are expected to
1.  Log in to the course at least twice a week.
2.  Be responsible for the learning process, including reading and homework; participating in discussion posts, including asking relevant questions; getting assignments and/or notes if absent; and accepting responsibility for not understanding an assignment or failing an assignment.
3.  Be responsible for having an appropriate attitude and using appropriate language in academic environments; not use condescending, inflammatory, threatening, or profane rhetoric, whether verbally or in written form, in academic environments.
4.  Have respectful behavior toward instructor and classmates in order to contribute to the atmosphere necessary for learning.
5.  Be responsible for courteous actions to others, especially by putting away cell phones and other distractions while in class.
6.  Be responsible for writing down all grades and applying them to the grading scale used for the class, which is shown in the course's policy statement/syllabus.
7.  Submit all assignments in accordance with due dates, formats, and requirements *Note*: **Late work is not accepted.**
8.  Avoid all forms of cheating and plagiarism on all assignments, including improper collaboration.
9.  Ask questions when something is unclear.
10. All assignments must clearly follow the assigned topic.

**Attendance Policy:**  Since this is an Internet class, attendance is monitored through date of logins and completion of assignments. Students are required to log in at least twice a week.
Students may be dropped from the course for failing to log in, or failing to complete assignments.   If it becomes necessary to withdraw from the course, students MUST TAKE THE INITIATIVE to drop the class.

**Plagiarism and Cheating:** Students are expected to do their own work on all projects, quizzes, assignments, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant it.

Plagiarism violations include, but are not limited to, the following
1.  Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;

2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them.
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:
1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records; or
7. Copying another's work during an examination or on a homework assignment.

**Student Code of Conduct Policy**: Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

**Disability Statement:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Lubbock Centers (located at the Lubbock Downtown Center) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Nondiscrimination Policy:** South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX  79336. Phone number 806-716-2360.

**Diversity Policy:** In this class, the instructor will establish and support an environment that values and nurtures individual and group difference and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

**Title IX Pregnancy Accommodations:** If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Health and Wellness Center.  Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations.  Contact the Health and Wellness Center at 806-716-2529 or email dburleson@southplainscollege.edu for assistance.

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.

## TexBook Program *(Inclusive Access)*: *This course is in the SPC TexBook program, so you do not need to purchase a textbook or access code for this course.*

- **What is TexBook?** The required textbook/digital content for this course is available to you in Blackboard from the first day of class. The charge for the textbook/digital content is the lowest price available from the publisher and bookstore and is <u>included</u> in your tuition.
- **How do I access my TexBook?** Your course material is in your Blackboard course from the first day of class. Access to your course material is provided either by VitalSource or other links inside your Blackboard course. VitalSource (and many publisher's) ebook features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download 100% of the book for offline access.
- **Help with TexBook issues and support:** check with your professor or visit**: https://support.vitalsource.com/hc/en-us/requests/new** (available 24/7 via chat, email, phone, and text)
- **Opting out of TexBook:** Participating in TexBook is not mandatory, and you can choose to opt out. However, by opting out you will lose access to the course textbook/digital content and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TexBook fee will be automatically refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth class day. The opt-out deadline for shorter terms varies between the second and third class day.

  *\*Please consult with your professor before deciding to opt-out.* If you still feel that you should purchase the course textbook/materials on your own, send an **opt-out email** to **tfewell4texasbookcompany@gmail.com**. Include your first name, last name, student ID number, and the course you are opting out of. Once you have been opted-out, you will receive a confirmation email. If you need assistance with the process, contact the SPC Bookstore:
  **Email**: tfewell@texasbook.com / **Phone**: 806-716-2399
  **Email**: agamble@texasbook.com / **Phone**: 806-716-4610

## USING PROCTORIO FOR ONLINE EXAMS:

All online exams will be taken using a program called Proctorio.   Students will be required to use this webcam software that records video & audio while taking exams.  Proctorio is actually a Google Chrome extension, so you'll need to start by downloading Google Chrome.  Then, go to  **http://getproctorio.com**  to download and install the extension.

### *A. You will need the following to use Proctorio:*
1) An **embedded webcam** (You can use a hand-held mirror to do the room scan  OR you're welcome to use an **external webcam.**
2) A **computer microphone**
3) **Chrome browser installed on your computer**
4) **Proctorio installed on your computer**
> To download this software, please go to https://proctorio.com/support and follow the steps listed there to install the software.
> See the Blackboard **Course Resources** page to download this link.

### *B.  At the START of the online exam, you will be required to do a ROOM SCAN:*
1)    The room scan means you will **show your desk surface, room, and walls** using a webcam.
  This can be done using the embedded webcam itself or a with a large hand-held mirror if the webcam is external.

2)    You MUST do the parts of the room scan SLOWLY and do the scan at least TWICE.
3)    If you do not do the room scan properly, penalties on the test grade may be taken.

### *C.  The ROOM SCAN must show the following:*
- That the area you are taking the exam is clean- **no notes, class materials, phones, or other technology** is close by.  Please flatten out any covers if you are sitting on a bed.
- The **desk surface is clean** with no notes, reviews, phones, etc. of any kind.
- The walls in the room (including behind the computer) do not contain notes.
- There are no other adults in the room.
- If using scratch paper, show 1 piece of blank paper (front and back).
  - This will need to be shown at the end of the exam as well.
    ### *D.  To watch examples of a webcam room scan, see the following YouTube links:*
- Using an embedded webcam: https://www.youtube.com/watch?v=HAbnOt0cNOs
- Using an external USB webcam: https://www.youtube.com/watch?v=P1euOWRpTzA

### *E.  If you run into technical problems during an exam:*   Contact me first (jfly@southplainscollege.edu).  If I don't respond within a few minutes, go to the Blackboard link to download Proctorio, scroll down the page and open a live chat with a 24/7 Proctorio support staff.  Please be patient but contact the Proctorio support staff if I don't reply after about 10 minutes.  With many students taking the exam, there may be a delay in my response.

### F. While Taking the Exam:
1) After showing the room scan, the webcam needs to be **able to see your head and arms** for the duration of the exam. Your **full face must be visible**.
2) Once the exam begins, you will **not be able to leave the room**.
3) During the exam, the Proctorio software will **lock-down the web-browser** and prevent any internet tabs from being open.


### G. PENALTIES for Certain Conduct During Online Testing:
The following table lists conduct requirements for online exams, as well as consequences for conduct violations:

| Exam conduct requirement | Consequence for violation of exam conduct |
| --- | --- |
| | |
| Correct placement of webcam | A 30% penalty will be given for incorrect webcam placement. See the instructional video in the course website for a demonstration of correct webcam placement. |
| Complete room scan | A 30% penalty will be given for an incomplete or insufficient scan of the testing environment. See the list above and/or instructional video on Blackboard for a demonstration of how to completely scan your testing environment. |
| **Exam conduct requirement** | **Consequence for violation of exam conduct** |
| | |
| Microphone turned on and recording | A 30% penalty will be given for an exam taken without the microphone being turned on and recording throughout the entire exam. |
| Sufficient lighting of the testing environment | A 30% penalty will be given for an exam taken without enough lighting for the instructor to assess the testing environment. |
| Student remains in webcam view during exam | A student who leaves the webcam view during an exam for any reason will receive a zero for that exam. |
| No unauthorized materials near desk area | A student who has any unauthorized materials (books, notes, phone, another computer, etc.) near the testing area will receive a zero for that exam. |
| No talking with others during the exam or playing of music or other audio recordings. | A student who has any music or audio recordings playing during exams, or who talks with any adult for any reason during the exam, will receive a zero for that exam. |
| The exam is taken in an approved proctored environment | Any exam taken without the webcam software will receive a zero. |

# English 1302    Fall, 2022
## Class Schedule

*The instructor reserves the right to adjust the calendar*
*based on instructional purposes and class needs*

| DATE | ASSIGNMENT | PAGES |
|---|---|---|

*Discussion posts are due Thursdays before 11:55 pm.    15 points each*

**WEEK 1**: Aug. 29th – Sept 1st
     Introduction to the course, textbook preview
     History of Drama
     Life and Times of William Shakespeare    video

**WEEK 2**:  Sept. 5th – 8th
     Research Paper 1 Assignment
     The Process of writing a research paper
     MLA Format
     *Hamlet, Prince of Denmark*   Act I    1396-1418

**WEEK 3**: Sept. 12th -  15th
     *Hamlet, Prince of Denmark*   Act II   1418-1436
     Basic grammar review
     *Hamlet, Prince of Denmark*   Act III   1436-1459
     **First quiz**

**WEEK 4**: Sept. 19th – 22nd
     *Hamlet, Prince of Denmark*  Act IV   1459-1477
     *Hamlet, Prince of Denmark*  Act V    1477-1495
     Punctuating a research paper    IPR
     Sample research paper     IPR

**WEEK 5**:  Sept. 26th – 29th
     The Elements of Fiction & Lit Crit   IPR
     "A Rose for Emily"     658
     "Hills Like White Elephants"   665
     **Research Paper 1 Due**
     Research Paper 2 Assignment

**WEEK 6:** Oct. 3$^{rd}$ – 6$^{th}$
|  |  |
|---|---|
| "Cask of Amontillado" | 173 |
| "Barn Burning" | 217 |
| "Job History" | 308 |
| Grammar Review | |
| Sample Outline | |
| **Second quiz** | |

**WEEK 7:** Oct. 10$^{th}$ – 13$^{th}$
|  |  |
|---|---|
| "The Shroud" | 77 |
| "A & P" | 163 |
| "Lusus Naturae" | 260 |
| **Second research paper outline due** | |

**WEEK 8:** Oct. 17$^{th}$ – 20$^{th}$
|  |  |
|---|---|
| "Death by Landscape" | |
| handout | |
| "Volar" | 306 |
| "Black Box" | 355 |
| "The Jewelry" | 688 |
| Sample research paper | IPR |

**WEEK 9**: Oct. 24$^{th}$  – 27$^{th}$
|  |  |
|---|---|
| "The Story of an Hour" | 568 |
| "The Yellow Wallpaper" | 571 |
| "A Jury of Her Peers" | 582 |
| **Third quiz** | |

**WEEK 10:**   Oct. 31$^{st}$ – Nov. 3$^{rd}$
|  |  |
|---|---|
| Appreciating Poetry | IPR |
| "Richard Cory" | 735 |
| "Dover Beach" | 799 |
| "My Papa's Waltz" | 857 |
| **Second research paper rough draft - due** | |

**WEEK 11**:   Nov. 7$^{th}$ – 10$^{th}$
|  |  |
|---|---|
| "To His Coy Mistress" | 808 |
| "The Passionate Shephard to His Love" | 803 |
| "The Nymph's Reply to the Shephard" | 804 |
| Grammar review | |

**WEEK 12**: Nov. 14th – 17th
          Robert Frost
          "Out, out…!"                                              736
          "Acquainted with the Night"                         952
          "The Road not Taken"                               892
          "Stopping by Woods"                               1143
          "Fire and Ice"                                          1143
          **Fourth quiz**


**WEEK 13:** Nov. 21st – 22nd
          *Thanksgiving Holiday is Nov. 23rd – 27th*
          Emily Dickinson
          "Because I Could Not Stop for Death"         872
          "Wild Nights – Wild Nights!"                                    1022
          "'Hope' is a Thing with feathers"              1023



**WEEK 14**: Nov. 28th – Dec. 1st
          John Donne                                          IPR
          "Death, Be Not Proud"                           1136
          "The Flea"                                              807
          "The Sun Rising"                                    810
          "Song"                                                  1137
          "Batter My Heart, Three-Personéd God"    879
          **Second research paper - due**

**WEEK 15**: Dec. 5th – 8th
          William Wordsworth
          "London, 1802"                                      873
          "The World is Too Much With Us"             969
          "Nuns Fret Not"                                       969
          "I Wandered Lonely as a Cloud"              736
          **Fifth quiz**



**Week 16:** Dec. 12th – 15th     Final Exams